



DEPARTMENT OF STATE

Washington, D.C. 20520

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New what?
[Signature]

November 16, 1981

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Your application for a State Department building pass has been processed and approved.

In order to facilitate issuance of your building pass, you are requested to obtain from your parent agency Security Office a written certification of your current security clearance. If you have not been granted a clearance, a letter indicating the date of completion of the last National Agency Check conducted on you will suffice. Either of these documents should then be hand carried to the Office of Security, Department of State, Room 3811 for issuance of your pass. If neither of these certifications is available, you should report to the above address for fingerprinting, further processing and issuance of your pass.

Should you have any question please feel free to contact our office at 202-632-0327.

Sincerely yours,

Robert B. Bannerman

Robert B. Bannerman, Chief
Division of Domestic Operations
Office of Security